

NUTLUG BYLAWS

05/10/2025

ARTICLE I: NAME

The official name of this organization is the Northern Utah LEGO® User Group (NUTLUG).

ARTICLE II: PURPOSE

The purpose of NUTLUG is to:

1. Foster a community for Adult Fans of LEGO® (AFOLs) and Teen Fans of LEGO (TFOLs).
2. Organize and participate in LEGO-related events, exhibits, and community outreach.
3. Facilitate collaboration and knowledge-sharing among members.
4. Provide access to LEGO resources and programs, for eligible members.

ARTICLE III: MEMBERSHIP

1. Eligibility:

- Membership is open to individuals aged 13 and older who share an interest in LEGO building and participation in NUTLUG activities.
- Membership categories:
- AFOL (Adult Fan of LEGO): Members 18 years and older.
- TFOL (Teen Fan of LEGO): Members aged 13-17.

2. Dues:

- Annual dues are \$30 for AFOLs and TFOLs.
- Members aged 60 and older pay \$15 annually.

3. Member Benefits:

- Paid members receive access to special programs that may happen based on event and meeting participation.

4. Conduct:

- Members are expected to uphold the Articles of Incorporation of NUTLUG, maintain a positive attitude, and contribute to a supportive community environment.

ARTICLE IV: BOARD OF DIRECTORS

1. Number and Composition:

- The Board of Directors (referred to as the “Board”) shall consist of at least five but no more than nine members, including the following officers:
- President
- Vice President
- Secretary
- Treasurer
- Event Manager

- LEGO Ambassador/Bulk Buy Coordinator
2. Election and Term of Office:
 - Board members shall be elected by a majority vote of the active members present at the annual meeting and shall serve a term of two years.
 - May be re-elected to additional terms by a majority vote of the active members.
 3. Duties of Officers:
 - President: Oversees the operations of the club, presides over meetings, and acts as the main point of contact for external communications.
 - Vice President: Assists the President and assumes the President’s duties in their absence.
 - Historian: Keeps records of all meetings and handles correspondence.
 - Treasurer: Manages the financial affairs of the club, including dues collection, reporting on the club’s financial status, and preparing tax returns for Trustees’ review. This task may be outsourced to a licensed CPA if necessary.
 - Event Manager: Organizes and manages events, including shows, exhibitions, and community outreach. Secures venues, coordinates member participation, and serves as the primary point of contact during events.
 - LEGO Ambassador/Bulk Buy Coordinator: Represents NUTLUG in communications with LEGO®, manages any Bulk Buys, and ensures compliance with LEGO guidelines. Must have a positive attitude and outgoing personality to foster collaboration among members and are subject to the articles of Incorporation.
 4. Vacancies:
 - In the event of a vacancy on the Board, the remaining Board members shall solicit nominations from the general membership. All active members in good standing are eligible to be nominated. The final candidate will be selected by a majority vote of the members at the next scheduled meeting.

ARTICLE V: MEETINGS

1. Annual Meeting:
 - An annual meeting shall be held to review club activities, elect Board members, and discuss future plans.
2. Regular Meetings:
 - Regular meetings will be held monthly for planning, member collaboration, and social interaction.
3. Special Meetings:
 - Special meetings may be called by the President or by any three Board members.
4. Quorum Definition:
 - A quorum is defined as 50% plus one of the paid members in attendance at the meeting for general membership meetings.
 - For Board meetings, a quorum consists of a majority of the Board members in attendance at the meeting.
 - A quorum must be present to conduct official business, such as voting on amendments, electing officers, or approving major club decisions.

ARTICLE VI: COMMITTEES

1. Formation of Committees:
 - The Board may establish committees to assist with specific tasks or projects as needed.
2. Committee Leadership:
 - Each committee shall have a designated leader appointed by the Board who will report progress to the Board at regular intervals.

ARTICLE VII: BULK BUYS

1. Program Overview:
 - The Bulk Buy provides members with the opportunity to purchase LEGO® elements in bulk.
2. Eligibility:
 - Paid members who meet participation requirements as set by the Board are eligible for Bulk Buys.
3. LEGO Ambassador/ Bulk Buys Coordinator Duties:
 - The LEGO Ambassador/ Bulk Buys Coordinator is responsible for organizing orders, ensuring compliance with companies guidelines, and coordinating the distribution of elements.

ARTICLE VIII: EVENTS

1. Event Participation:
 - NUTLUG organizes events, such as displays, conventions, and outreach projects, which provide opportunities for member engagement and community exposure.
2. Member Involvement:
 - Members are encouraged to participate in events to help promote NUTLUG and share the joy of LEGO building.

ARTICLE IX: AMENDMENTS

1. Proposal and Approval:
 - Amendments to these bylaws may be proposed by any paid member in good standing and must be approved by a two-thirds majority of the Board.

ARTICLE X: FINANCES

1. Financial Management:
 - The Treasurer is responsible for maintaining NUTLUG's finances, including tracking income from dues and expenses related to club activities.
2. Annual Report:
 - The Treasurer shall present an annual financial report to the Board and members at the meeting.
3. Tax Preparation:
 - The Treasurer is responsible for preparing tax returns for the Trustees to review before submission.

- If necessary, the task of tax preparation may be outsourced to a licensed Certified Public Accountant (CPA).

ARTICLE XI: LEGO® SUPPORT DISTRIBUTION

1. Eligibility and Process:

- Paid members earn one point per event, meeting, or show they participate in. Distribution is based on a blind pick system using sealed envelopes categorized into three price levels.

2. Inventory Process:

- Any support is opened and inventoried by at least two unrelated members, with results reported at the next meeting.